

## **CABINET**

**THURSDAY, 9 JUNE 2005**

### **DECISIONS**

Set out below is a summary of the decisions taken at the meeting of the Cabinet held on Thursday, 9 June 2005. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Susan May.

#### **RECOMMENDATIONS TO COUNCIL**

**1. HOUSING STOCK OPTIONS APPRAISAL**

Cabinet **DEFERRED** making a recommendation to Council on its preferred future housing option pending the result of the capping decision and for more work on tenants' and Members' views.

**2. WORKFORCE PLAN**

Cabinet **RECOMMEND TO COUNCIL**

That the Workforce Plan (including the Action Plan in Appendix 2) be approved as submitted, with the addition of a reference to a customer satisfaction feedback mechanism if necessary.

**3. FOOD SAFETY SERVICE PLAN**

Noting that detailed procedures for food safety were contained elsewhere and that food hygiene courses were income generating, Cabinet

**RECOMMEND TO COUNCIL**

That the Food Safety Service Plan 2005/06 be approved as submitted to Cabinet.

**4. HEALTH AND SAFETY SERVICE PLAN**

Cabinet **RECOMMEND TO COUNCIL**

That the Health and Safety Service Plan 2005-2006 be approved as submitted to Cabinet.

**5. ANTI-SOCIAL BEHAVIOUR ACT - HIGH HEDGES PROVISIONS**

Cabinet

**RESOLVED**

- (a) That the proposed process for the administration of high hedge complaints (Appendix 1 to the report) be adopted;
- (b) That the scheme of delegated powers to officers (Appendix 2 to the report) be approved;
- (c) That the fee charged in respect of complaints under the high hedges provisions of the Anti-Social Behaviour Act 2003 be £450 where there has been no formal mediation;
- (d) That where formal mediation has been undertaken, the fee be reduced,

equivalent to the costs of the mediation, up to a maximum reduction of £150, subject to provision of evidence of the attempt and failure of the mediation and its cost.

**6. DISCRETIONARY COMPENSATION FOR REDUNDANCY**

In view of the changed employment situation and the Council's current financial position, Cabinet

**RESOLVED** that the Council return to providing compensation for redundancy under the statutory Employment Rights Act 1996 scheme, but by reference to actual remuneration at the date of termination.

**7. PERFORMANCE PLAN**

Cabinet

**APPROVED** the following arrangements for consideration and approval of the Performance Plan 2005:

- (a) Copies of the draft Plan to be distributed to portfolio holders as soon as possible, for them to make comments;
- (b) Council on 23 June 2005 to receive copies of the draft Plan for approval, with approval of the final version being delegated to the Chief Executive and Leader of the Council.

**8. AFFORDABLE HOUSING - COMMUTED SUMS**

Cabinet

**RESOLVED** that the acceptance of commuted sums in lieu of provision of land for affordable housing under Section 106 agreements be adopted as Council practice in appropriate cases.

**9. IT COMMS ROOM AIR CONDITIONING**

Cabinet **RESOLVED**

- (a) That a second air conditioning unit be obtained for the ICT Comms Room and installed at the earliest opportunity; the costs of this and the ongoing costs of the hire of mobile air conditioning units to be funded from the retention monies held back subject to successful completion of building snagging issues;
- (b) That the use of capital reserves for funding this expenditure be authorised in case this should prove necessary;
- (c) That strenuous efforts be made to ensure the developers accept responsibility for the faults.

**10. HISTON AND IMPINGTON SPORTS FACILITY GRANT**

Cabinet

**APPROVED** an increase of £10,000 in the grant to Histon and Impington Recreation Ground Management Committee towards the new pavilion, games area and improvements to the car park, making a total grant award of £100,000

**11. EAST HATLEY, ST DENIS CHURCH**

Cabinet

**RESOLVED**

- (a) To authorise officers to let a contract to implement first phase repair works at former St Denis Church, East Hatley including replacement clay tiles, at a works cost of £129,662; funded by grant support from English Heritage, Hatley Parish Council and the Historic Buildings Preservation Fund;
- (b) That no further expenditure be incurred by the Council on former St Denis Church.

**12. BROADBAND PROJECT CLOSURE**

Cabinet **NOTED** the success of the Broadband deployment across the District and

**SUPPORTED** the formal closure of the Broadband Project and the proposed arrangements for the continuing management of the East of England Development Agency (EEDA) funding.

**13. ADVISORY GROUPS FOR COMMUNITY DEVELOPMENT AND SPORTS DEVELOPMENT**

Cabinet

**APPROVED** the establishment of two time limited advisory groups, one for Community Development and one for Sports Development, each to review the relevant previous strategies and develop new strategies and action plans; and

that each advisory group comprise six nominated members plus the Community Development Portfolio Holder.

**14. APPOINTMENTS TO ADVISORY GROUPS AND OUTSIDE BODIES**

A plea was made for Members appointed to advisory groups to attend the meetings.

Cabinet made the following appointments for 2005/06 (plus the relevant portfolio holder for each advisory group):

**Arts Development Advisory Group**

SA Harangozo	JA Hockney	Mrs JA Muncey
JA Quinlan	Mrs GJ Smith	Mrs DSK Spink

(Existing members as the task is nearly complete)

**Housing for Older People Steering Group**

RE Barrett	RF Bryant	NN Cathcart
Mrs A Elsby	Mrs SA Hatton	Mrs HF Kember
Mrs JA Muncey	J Shepperson	Dr JR Williamson

(Existing members to maintain continuity on time limited group)

**Information and Communications Technology (ICT) Advisory Group**

SM Edwards	Mrs HF Kember	MJ Mason
Dr JPR Orme	A Riley	Mrs HM Smith
JH Stewart		

**Land Drainage Advisory Group**

EW Bullman	BR Burling	Mrs J Dixon
SM Edwards	RMA Manning	MJ Mason
J Shepperson	Mrs HM Smith	NIC Wright

(First and second choices)

**Member Training Advisory Group**

SJ Agnew  
Dr SEK van de Ven

Mrs SA Hatton  
DALG Wherrell

Mrs DSK Spink  
JF Williams

**Milton Country Park Advisory Group**

R Hall  
Mrs JA Muncey  
RJ Turner

Mrs SA Hatton  
Mrs HM Smith

Mrs HF Kember  
RT Summerfield

**Waste Management Advisory Group**

RE Barrett  
JP Chatfield  
Mrs CAED Murfitt  
Mrs HM Smith  
DALG Wherrell

RF Bryant  
Mrs SJO Doggett  
NJ Scarr  
Mrs VM Trueman  
Dr JR Williamson

EW Bullman  
SA Harangozo  
J Shepperson  
Mrs BE Waters

**Northstowe Member Steering Group**

All Cabinet Members, Development and Conservation Control Committee Chairman and all local Members:

Dr DR Bard  
BR Burling  
Mrs J Dixon  
Mrs JM Healey  
SGM Kindersley  
Mrs JA Muncey  
Mrs DP Roberts  
RT Summerfield  
NIC Wright

JD Batchelor  
JP Chatfield  
SM Edwards  
Mrs EM Heazell  
RMA Manning  
Dr JPR Orme  
J Shepperson  
Mrs BE Waters

EW Bullman  
Mrs PS Corney  
R Hall  
MP Howell  
MJ Mason  
A Riley  
Mrs DSK Spink  
TJ Wotherspoon

Local County Councillor

1 Cambridge City Councillor

Vice-Chairman of Development and Conservation Control Committee as substitute for any SCDC Member (if not already a member)

**South Cambridgeshire Environment and Transport Area Joint Committee**

SGM Kindersley	Leader
RT Summerfield	Deputy Leader
Mrs DSK Spink	Environmental Health PFH
JD Batchelor	Information & Customer Services PFH
Dr DR Bard	Planning and Economic Development PFH
Mrs DP Roberts (substitute)	Community Development PFH

**County Council/City Council/South Cambridgeshire Environment and Transport Joint Strategic Forum**

SGM Kindersley	Leader
JD Batchelor	Information & Customer Services PFH
Dr DR Bard	Planning and Economic Development PFH
Dr JPR Orme or NIC Wright	Chairman or Vice-Chairman of Development and Conservation Control Committee
RT Summerfield (substitute)	Deputy Leader

**Cambridgeshire Councils' Association**

SGM Kindersley	Leader
RT Summerfield	Deputy Leader
Mrs DP Roberts	Community Development PFH
Mrs EM Heazell (substitute)	Housing PFH

**South Cambridgeshire Local Strategic Partnership Board**

SGM Kindersley Leader  
Mrs JM Healey Conservation Sustainability & Community  
Planning PFH

**CambSport**

Mrs DP Roberts Community Development PFH

**Cambridge Airport Relocation Study Member Reference Group**

Dr DR Bard Planning & Economic Development PFH

**Cambridge City Centre Consultative Forum**

Dr DR Bard Planning & Economic Development PFH

**Cambridgeshire Council's Association Waste Forum**

Mrs DSK Spink Environmental Health PFH

**Cambridgeshire Horizons**

SGM Kindersley Leader

**Cambridgeshire Transport Forum Reference Group**

Dr DR Bard Planning & Economic Development PFH

**East Anglia Tourist Board**

Mrs JM Healey Conservation Sustainability & Community  
Planning PFH

**East of England Regional Assembly**

SGM Kindersley Leader

**Home Improvement Agency**

Mrs DSK Spink Environmental Health PFH

**Northstowe Trust Development Group**

SGM Kindersley Leader  
Dr DR Bard Planning & Economic Development PFH  
Mrs DP Roberts Community Development PFH

**INFORMATION ITEMS**

**STANDING ITEMS**

**15. ADDITIONAL REFUSE AND RECYCLING COLLECTION ROUND - LATE ITEM**  
Cabinet

**RESOLVED** that

- (a) The £130,000 included in the 2005/06 original budget estimates for an additional integrated refuse and recycling collection round be released;
- (b) Approval be given for the procurement of an additional refuse collection vehicle;
- (c) Approval be given to increase the establishment by 1 HGV driver, scale 13-20 and 2 refuse operative loaders, scale 6-13.

**16. COTTENHAM - THREE HORSESHOES, 135 HIGH STREET**

Cabinet, bar one who felt that completion should be required by the end of the year,

**AGREED**

- (a) To seek written confirmation from the applicant that, if he is allowed to follow his own logical programme of works, the property will be brought up to the fitness standard by March 2007, irrespective of any other desirable works still outstanding at that time. He must also confirm that he has the resources to do this.
- (b) To allow the applicant to complete works according to his own logical programme of works on the understanding that failure to achieve the fitness standard by the due date will result in immediate action to reclaim grant funding
- (c) To seek provision of a new programme of works, showing only works essential to achieve the fitness standard under the Housing Act 1985, with achievable dates, which will be closely monitored by Environmental Health
- (d) To serve a deferred action statutory notice under section 189 of the Housing Act 1985 (as amended) to empower the Council to carry out work in default in the event of non-compliance. The cost of works would then become a charge on the property and would accrue interest until settled. Where significant sums were involved, there would also be power to enforce sale of the property afterwards.

**17. CAMBRIDGE OFFICE**

Cabinet

**RESOLVED**

- (a) To ask Cambridge City Council to provide the Cambridge based customer service facility, transferring the Cambridge Office staff back to appropriate departments at the Cambourne HQ;
- (b) To give delegated authority to the Leader and Resources and Staffing Portfolio Holder to deal with any associated staffing matters, including redundancies and the transfer/establishment of posts as necessary;
- (c) That investigations be carried out into the possibility of applying for the removal of the planning condition requiring provision of the Cambridge facility.